



Loud 'n' Clear
Public Speaking

Offered by Manpower Development Centre

Public Speaking Course

APPLICATION/ADMISSION FORM CHILDREN 2015

Applicant's Name



Manpower Development Centre

keeping your standards high

Contact The Programme Director Telephone 061 305514, 081 4388 193 Fax 088 639 063
training@manpowerdvp.com / manpowerdevelopmentcentre@gmail.com

APPLICANT INFORMATION

Last Name

First Names

Date of Birth (Day, Month, Year)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Gender

<input type="checkbox"/> Male	<input type="checkbox"/> Female
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Religion

Nationality

Principal Language Spoken at Home

Language of Instruction at Present School

Current Grade

Current School Being Attended

Does your child have any medical or psychological conditions? Please provide details and relevant documentation if available.

Does your child have any allergies? Please be as detailed as possible.

Address where child is residing.

FAMILY INFORMATION

Name of Parent or Guardian	
Surname	
Relationship with Child	
Home Address	
Home Telephone	
Mobile Number	
Home Email	
Business Email	
Occupation	
Employer	
Employer's Address	
Business Telephone	
Next of Kin's Name and Telephone Number	

COURSE

The Public Speaking Courses run as indicated below.

LEVEL	DURATION	DATE AND TIME	COST
LEVEL 1	MARCH 07, 14, 28 MAY 23, 30 JUNE 06, 13, 20, 27 JULY 04, 11,18, 25	SATURDAYS 09 – 11:30	N\$380-00 / MONTH (EXC MAY)
LEVEL 2	AUG 01,08, 15 SEPT 05, 12, 19,26 OCT 03, 10, 17, 24,31	SATURDAYS 9 – 11:30	N\$380-00 / MONTH
PRIZE GIVING DAY	NOVEMBER 07	SATURDAY	N\$150-00

MEALS: The school will provide all Children with a snack during training to keep them active hence the need for a detailed allergy history for each and every child.

VENUE: Coaching sessions shall be conducted at Namibian German Foundation, 1-5 Fidel Castro Street, Windhoek. The Building is right by the corner of Rev Michael Scott and Fidel Castro Street, facing the Zoo Park.

FEES: School Fees should be paid on or by the 5th of every month. Cash, Valid Cheques, Bank Deposits and Bank Transfers shall be accepted. Proof of payment should be provided or faxed to The Program Director fax 088 639 063 or email training@manpowerdvp.com or manpowerdevelopmentcentre@gmail.com indicating the name of the student.

COACHES: Lessons will be conducted by a Public Speaking coach as well as a Social Worker who will be instrumental in analyzing and assessing the progress of every child.

BANK DETAILS: Valid Cheques, Bank Deposits and Bank Transfers should be made payable to
Manpower Development Centre
Bank Windhoek
Kudu Branch 482-172
Account Number 8003206692

DECLARATION

- 1. We acknowledge that our child has been enrolled and accepted into Loud and Clear Public Speaking School and undertake to abide by the policies and regulations of the School.*
- 2. We understand that in serious instances of infraction ,e.g., damage to school property, bodily harm to another student or teacher our child may be withdrawn and responsible parent or guardian shall be liable to financial implications with regards to the level of damage.*
- 3. We acknowledge that, upon acceptance we agree to pay the applicable stipulated monthly fees outlined in the fee schedule.If a student wishes to withdraw from the school a full month's notice must be given in writing or in lieu of notice pay one month fees to the school.*
- 4. We acknowledge that the school will take reasonable care and exercise due diligence within its premises and during the course activities.*
- 5. We declare that all previous medical, psychological and allergy histories are correctly outlined in this Form.*
- 6. The school shall provide the students with a snack during coaching session.*
- 7. On leaving the school the School authorities shall only accept the authorised parent or guardian recommended person by parent or guardian to collect the child.*

Signed by Parent or Guardian

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Full Name

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Date

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